

## 2022 NCECA Conference Registration Policy

NCECA aspires to make its 2022 conference accessible to all who wish to participate. Those unable or averse to travel to the conference location are encouraged to register for the event as a remote participant.

In-person conference attendees will be required to act in accordance with local, state, and national health and safety guidance in place at the time of the event. As of summer 2021, the California Department of Health issued new guidance on large indoor gatherings with attendance over 1,000 attendees. This may limit the number of registrations that NCECA may be able to offer for in-person participation to no more than 5,000 people.

All registrants are advised to be vaccinated and will need to provide proof of vaccination as part of the registration process. Those unable to be vaccinated due to personal and/or medical conditions may plan to participate in the conference provided that they are able to provide proof of a negative COVID test result produced within the 72-hour window of the event's start date.

Pursuant to the California Department of Health advisement of August 18, 2021, all event participants will be required to wear well-fitting face masks at all times during conference related events. Attendees must follow [CDPH Guidance for Face Coverings](#).

This same advisement requires event producers to share the following information about the potential risks of COVID transmission that participation in such events pose:

- Participants and attendees are spending extensive periods of time physically close to large numbers of people they don't usually interact with thereby increasing the risk that respiratory particles will be transmitted between attendees and participants.
  - They draw from beyond the nearby community and will often draw attendees and participants from other states and countries who may be infected with more infectious COVID variants.
  - Effective contact tracing may be difficult given the number of potential uncontrolled mixing between groups and attendees among individuals who are unlikely to be together again and the nature of the events.
- NCECA encourages all attendees to sign up for [CA Notify](#) as an added

layer of protection for themselves and the community to receive alerts when they have been in close contact with someone who tests positive for COVID-19.

## REFUND POLICY

The health and safety of our community is top priority. In light of global health concerns due to the novel coronavirus (COVID-19), if we move to a digital experience, all attendees will be given the opportunity to participate in the conference remotely.

If after registering for the in-person event, you learn that you are unable to participate whether due to health concerns, employer or school travel restrictions, or because you reside in a high COVID infection rate location and are unable to travel to the conference site, the same refund policies will apply.

All refund requests must be made [via email](#) by the date on which the attendee is scheduled to participate in the event. Please be aware that refund requests made leading up to and during the week of conference may take several weeks to process. All who registered in advance for the conference will be eligible for refunds. Advanced registrants who find it necessary to cancel their plans may opt to participate in the conference remotely. These individuals may request a refund on any difference between fees for remote conference participation and the in-person event in Sacramento, California. Those registered who choose not to attend the remote event may transfer their registration to another individual, or receive 75% refund or transfer the entire amount to the 2023 conference.

Registration payments will be refunded in the same form of payment as received. In the unlikely event that the in-person event needs to be converted to a fully virtual experience, NCECA will reach out to registrants via its E-News and direct email messages. Please make sure that your communications preferences are set to receive such communications from NCECA. The registration team will reach out to registrants regarding refunds, this process may take several weeks.

The refund policies above apply to advanced registrations for the in-person event purchased before March 2, 2022. Onsite registration payments for the in-person event and remote registration payments are nonrefundable.

Contact [support@nceca.net](mailto:support@nceca.net) and [office@nceca.net](mailto:office@nceca.net) if you have any questions.