

March 15, 2021
Full NCECA Board
7:00PM EDT
Zoom

In attendance: NCECA Board members Pete Pinnell (President), Merrie Wright, Alex Hibbitt, Mary Cloonan, Nancy Servis, Simon Levin, Eliza Weber, Lauren Sandler, Edith Garcia, Lisa Merida-Paytes, Holly Hanessian, Marsha Karagheusian, Reena Kayshap, Zach Tate, MaPó Kinnord, Brett Binford, Chanda Zea, Ray Gonzales, Jeff Vick, Ex-officio NCECA board members Chanda Zea, Rhonda Willers, NCECA Staff Gerald Brown, NCECA Executive Director Josh Green and Guest Shoji Satake.

Absent: Michelle Castro, Heidi McKenzie.

7.00pm EST meeting called to order by NCECA President Pete Pinnell.
A quorum is present.

Business

i. Meeting times for conference week

Remember the Board Open Forum on Sunday, March 21st, 4:00pm-5:00pm Eastern

ii. Review of conference materials

a. Conference session assignments

The board discussed preparation for the conference, presenter roles and vairs support. Each presenter and producer will get an individualized link for the zoom sessions. Rhonda shared documents for producers, and documents where staff and board can share feedback on programming and conference content and functionality. The board discussed moderation tips for Q and A periods, how to assess when intervention or support is needed, and the need to make sure that participants feel that their concerns are heard and addressed. An email will be created for conference specific questions and concerns that will go to Edith. The board will use google chat to troubleshoot pressing issues during the conference.

Meeting adjourned at 9.30 pm EST by NCECA President Pete Pinnell.