

April 13, 2021
Full NCECA Board
7:00 PM EDT
Zoom

In attendance: NCECA Board members Pete Pinnell (President), Merrie Wright, Nancy Servis, Simon Levin, Lauren Sandler, Edith Garcia, Reena Kayshap, Michelle Castro, Heidi McKenzie, Brett Binford, Chanda Zea, Ray Gonzales, Jeff Vick, Rhonda Willers, NCECA Executive Director Josh Green and Guest Shoji Satake.

Absent: Alex Hibbitt, MaPó Kinnord

7.00pm EDT meeting called to order by NCECA President Pete Pinnell.
A quorum is present.

Announcements

- i. Election reminder (voting ends Friday at 5.00pm EDT)
- ii. Reminder: Cincinnati conference access and registration questions to Jacqueline or Allyson.

Business

i. Consent Agenda

The board approved the Consent Agenda (Minutes for March 9th, 15th and 23rd.) by unanimous consent.

ii. Fall board meeting dates

The board unanimously approved the **motion: to accept the dates of October 18-21 for the Fall Board Meeting.** (Moved by Rhonda, seconded by Chanda. 13 votes in favor.)

The board is tentatively planning for an October 2021 in-person board meeting in Sacramento.

iii. Harassment Reports ([NCECA Anti-Harassment policy](#))

Merrie reported the work of the Anti-harassment review committee and the committee's decision to engage a third party to provide expertise. On the recommendation of Chai Feldblum who has been working with the committee, NCECA has signed a retainer with organizational and workplace consultant Fran Sepler <https://www.sepler.com/fran-sepler> in order to assist NCECA in firming up policies. NCECA will work with Fran on the policy, and how to better communicate the scope of our policy to the membership.

Heidi asked if we have an equity policy in place. This will become part of the conversation with Fran. The committee will explore arranging related training for the Spring 2021 board meeting.

iv. Ad Hoc Committee to Review Board Nominations Process

- a. The board approved (by unanimous consent) the **motion: to accept the members of this committee with a potential one additional member to be added.** (Moved by Ray, seconded by Michelle.)

1. Alex Hibbitt
2. Lauren Sandler
3. Eliza Weber (member at large)
4. Shoji could serve as chair or co-chair
5. MaPó
6. Rhonda can serve as needed.

The Board discussed the makeup and charge of the ad hoc committee.

b. Charges for the committee

After discussion and amendment, the Board approved (by unanimous consent) the **motion: That the charge of the committee be: To evaluate current processes of board cultivation and make recommendations for reform of guidelines, systems, and procedures that advance strategic goals.**

- **Look for fresh or unconventional processes being developed by other organizations.**
- **Consider changes that the board can make without altering the bylaws, as well as changes that might require amending the bylaws.**
- **Look for impediments to board service in our current structures and expectation.**
- **Report to the full board at our Spring Meeting in June, bringing ideas and recommendations for the board to consider.**
(Moved by Heidi, seconded by Reena.)

v. Programming for 2022, process and timeline (Chanda)

- a. The Board unanimously approved the standing motion from March 23 meeting: **Motion to allow the Program Director to bring program proposal recommendations to the full board for approval after the spring board meeting.** (moved by Rhonda, seconded by Simon, 13 votes in favor)

(This will require a motion to amend the bylaws language by striking the requirement for the programs director to present the programming at the spring board meeting. This will allow for more adaptation as we look forward to new modalities of conference.)

Action item: Bylaws modification motion needs to go onto the May meeting agenda.

b. Process

Chanda shared an overview of the programming process for The Sacramento conference and the timeline for 2021, as well as changes to the content formats and descriptions.

The board discussed the review process, which includes a preliminary review process by the full Board and Staff, moving to the Programming committee and returning to the Board for approval. Discussed included the potential makeup of the programming committee and the benefit of including members at large from the conference regions. This will be addressed at the May Board meeting. She also reported on updates to the call for entries, and the shift of the deadline to a Wednesday to allow staff to address last minute questions and issues from applicants. Chanda shared the new call for programming, it will be open for around 8 weeks, with the presenter agreements scheduled to go out in July. The board discussed the evaluation process for programming, the use of a rubric and the transparency that a rubric can afford. Chanda and Rhonda will work on updating the rubric for this year.

- c. The board unanimously approved the **Motion: To accept the programming review schedule as written.** (Moved by Chanda, seconded by Simon, 12 votes in favor.)
- d. The board unanimously approved the **Motion: To accept the draft call for proposals for 2022 programming.** (Moved by Rhonda, seconded by Reena. 12 votes in favor.)

vi. Visualizing the 2022 conference (Nancy)

Nancy reported that the Sacramento committee has been moving forward with many visionary ideas and requests action, feedback and context from the Board. The Sacramento committee has been at a disadvantage due to covid, and there is still a large amount of uncertainty around the Sacramento conference, which makes planning hard. Nancy encouraged board members to join the committee's meetings and give feedback on the process and ideas generated by the committee, (much of which can be found on Basecamp). Shoji offered to work with the committee, as a former conference liaison.

Action item: Pete will call a meeting of the Presidential Cycle to begin to build a draft schedule of deadlines for Sacramento conference planning.

New Business

i. Collaborations & Engagement Caucus (Heidi)

The Board unanimously approved the **motion: to empower the Collaborations and Engagement director, in consultation with the board, to schedule a Collaborations & Engagement Caucus.** (Moved by Heidi, seconded by Rhonda, 11 votes in favor.)

Heidi introduced the idea of a Collaborations and Engagements Caucus. This is envisaged as an idea generating group based on NCECA's *50 Friends* model, and could meet 2-3 times per year, over a number of years. The Collaborations and Engagement committee would vet and follow up on ideas brought forward in the Caucus meetings. The Caucus will inform the charge

of the committee. Heidi will work on the committee formation (after the DAL and SDAL election results) and initiate Caucus planning simultaneously.

The board briefly discussed the idea and the form of the caucus, and its relationship to the C&E Committee. There is broad support for the caucus model, which would bring more voices and perspectives into NCECA's board conversations and planning. There will need to be clear parameters so that all involved understand the intent of these conversations.

Action Item: Heidi will report on follow up for the caucus and C&E Committee Members for the May board meeting.

Meeting adjourned at 9.24 pm EDT by NCECA President Pete Pinnell.