

**NCECA BOARD MEETING NOVEMBER 18-20, 2010**

**SEATTLE, WA**

**SUMMARY OF ACTION ITEMS/POLICY CHANGES/TASK FORCE ASSIGNMENTS**

Board members present: Keith Williams, Patsy Cox, Lee Burningham, Glenda Taylor, Steve Hilton, Linda Ganstrom, Brian Kohl, Cindy Bracker-Sturm, Chanda Glendinning, Anna Holcombe, Brian Ransom, Marge Levy, Wally Bivens. Staff present: Josh Green, Dori Nielson, Kate Vorhaus (Rhonda Willers joined the meeting via SKYPE on Friday and Saturday)

(Individuals responsible for actions passed are included in **bold** after action item.)

Thursday, Nov 18

Approval Agenda items – moved, seconded, passed:

1. All board members will work through secretary to post motions for SurveyMonkey votes to Board. (**Glenda**)
2. The Board approved the Affiliate Agreement Application form for organizations seeking affiliate status. (Later in the meeting concern was raised that the affiliate application should state, “NCECA does not normally fund affiliate organizations,” in a more predominant manner. **Keith** agreed to edit the form.)

Moved, seconded, amended, passed:

Sponsor fee waiver policy: At the discretion of the OSCL and with the approval of the Executive Director, some or all fees may be waived in exchange for notable other donations. (**Anna, Brian, Marge, Wally, Josh, future OSCL's.**)

OSCL report: Weekly skype meetings among Pres, Pres elect, and OSCL's are very helpful – should continue this practice in the future, include ED or staff? (**Marge, Wally, Keith, Patsy**)

Student issues: Two new student membership practices have been approved by the board:

1. Post-bac students will be able to continue as student members.
2. Transitional Membership will be offered to current student members for the fist 2 years out of school.

Future juror for NJSE will be required to attend conference and not be paid unless they fulfill that requirement. (**Chanda and future 2<sup>nd</sup> SDAL**)

Treasurer report and financial status: **Lee**

Moved, seconded, passed:

NCECA will continue our current stance with Merrill Lynch investments as moderately aggressive.

Lee agreed to post a paragraph for E-news about our financial situation, and that we post a link to share financial status with membership on the website. (**Lee and staff**)

Moved, seconded, passed:

2013 OSCL's were approved and will be announced at a later date.

2014 has no OSCL's identified.

2015 OSCL's were approved and will be announced at a later date.

Other discussion items:

**Josh and Cindy B-S.** will continue conversation with SF Clay to negotiate a solution to the La Mesa site and sale.

At this time the NSJE will remain national, not become international.

### **Friday, Nov 19, 2010**

Nominations committee brought forward the following nominees. The recommendations were moved, seconded, passed as follows:

Fellow of the Council: Robert Harrison

NCECA Honors: Linda Arbuckle, Ron Kuchta

Teaching Award: David MacDonald

Regional Award: Beth Morean

Moved Seconded, passed:

Nominations for elections in 2011:

Secretary: Glenda Taylor (**Nominations committee** will need to select an additional nominee to put forward as per new by-laws)

DAL: Sam Chung and Garth Johnson

**Keith** will notify nominees and nominators about their awards/approval.

Additional comment: **Nominations Committee** is charged to look at the criteria for teaching award to be more inclusive of K-12, Community Center, Undergrad, and similar teachers.

**Steve Hilton** and **Linda Ganstrom** were approved by unanimous acclamation for additional three- year appointed terms as Programs Director and Exhibitions Director, respectively.

Moved, seconded, passed.

Board accepted the ED measurable goals as distributed and edited.

ED assessment team consists of the **President and 2 people he appoints from the EC.** The charge of the Assessment team is to develop the rubrics and complete assessments at 6 months and 1 year. **Josh** will provide monthly reports to the Board. (Note: Assessment team appointed on Saturday consists of **Keith, Patsy, and Linda.**)

#### Critical Santa Fe

We lost less money than expected (\$32,000 loss projected, \$18,000 approx. loss actual). Much concern was expressed about recording presentations and publishing of content. **Josh** is charged with taking the leadership of assessing CSF and appointing a task force to suggest appropriate outcomes/actions as a result. Josh will work with **Dori, Marge, Jim Romberg**, and the CSF planning committee to assess CSF.

Moved, seconded, passed:

Authorize **Marge** and **Steve** to contact and negotiate with potential program candidates for the 2012 Seattle conference.

Tampa conference matters were discussed:

Josh recommended continuing with pre-sales of Exhibition catalog and simplifying donations made during electronic registration.

Moved, seconded, passed:

Hire a second conference photographer for Tampa. (**Marko** charged with finding this individual).

Reciprocal China symposium 2012:

Board stands by earlier vote: \$3000 approved as a budget variance for this purpose in August, upon receipt of budget and timeline, which we have not yet received. **Keith** will follow up with Joe Molinaro and Shoji Satake.

**NOTE:** In a SurveyMonkey vote taken of all board members and finalized **12/3/2010**, the Board voted to **approve a budget variance of \$5000 in 2010** to help fund the China reciprocal symposium in 2011. A budget and timeline have been received. Funds may now be released for this purpose. **This vote supersedes earlier vote.**

#### **Saturday, Nov 20, 2010**

Keith reported that he has talked with representative from Big CeramicStore.com re: ownership of NCECA.com. Issue is not yet resolved. We have filed trademark papers with federal gov't.

Archie Bray: 60<sup>th</sup> anniversary celebration. We were asked to sponsor Jun Kaneko as keynote in the amount of \$5000. In our August board meeting, we agreed to this on the condition of Archie Bray providing equal support in return. Archie Bray did not agree to reciprocal agreement. **The Board stands by the earlier decision of equal exchange.**

Student programming thread for the Tampa Conference:

Sally Brogdan and **Rhonda will work with Chanda on jurying the proposals. Kate will help with publicity.**

NCECA's 50<sup>th</sup> anniversary planning: The working committee includes staff and board (Josh, Dori, Patsy, Rhonda) as well as members. Anna suggested adding key honors and fellows, other demographics of our membership. **Rhonda is charged with arranging a Skype meeting to discuss 50<sup>th</sup> anniversary planning.**

Moved, seconded, passed:

1. **Josh and staff** are assigned to develop an agreement letter for OSCL signature.
2. **Site announcement policy:** Conference site may become public knowledge upon meeting three conditions: 1. On Site Conference Liaison agreement(s) returned, 2. The two major NCECA exhibitions are sited, and 3. The Convention Center contract is signed. **Josh, Linda and staff.**
3. NCECA adopt a logo use policy, post approved logos, and post the policy on the NCECA website. The policy was distributed earlier to all members. **Brian and staff.**
4. NCECA directory will be formatted similar to past NCECA directories. It should include all points of contact available at the time of printing. The Directory will include members from 2009-present and will be sent to only those members who have requested one over the past 2 years. **Marko and staff.**

**Anna and Linda** are charged with developing an appropriate exhibition plan for 2012 International Academy of Ceramics congress in Santa Fe.

Moved, seconded, passed:

1. Approve a budget variance of \$2000 to cover presidential costs to attend the 2010 IAC congress as NCECA representative.
2. Conference evaluation task force is charged with developing a conference evaluation to be approved by the board before the Tampa conference. **Task force: Steve, Josh**

**Steve** was charged with developing program with content related to CSF. He will begin by contacting Howard Risatti. Critical Santa Fe board/staff attendees will suggest other names for a possible panel.

**Brian** and the Communications Committee are charged with investigating appropriate methods of interactive criticism related to CSF and Tampa. (twitter, blogs, etc.)

The secretary was appointed to serve as co-chair of the Development Committee until past president position is occupied. **Glenda**

**Meeting adjourned 11:50 am.**

If you wish more details of this meeting or have questions, please contact Glenda Taylor via email: [ncecasecretary@washburn.edu](mailto:ncecasecretary@washburn.edu)