

Pre-Conference Meeting of the NCECA Board of Directors

Tuesday, March 19th 2012 3-5pm —Houston, Texas

Tuesday, March 19th—Room 322 A/B in the George R. Brown Convention Center

Present: Cindy, Sam, Linda, Merrie, Keith, Suzanne, Keith, Steve, Deb, Jeff, Brian, Kevin, Patsy, Garth, Glenda, Josh

Board reports approved by consensus vote.

Patsy went over special events, receptions and meetings scheduled for conference.

Steve gave reminders about introductions and details of various programming aspects.

Deborah presented 50th Anniversary Task force strategy.

Candice demonstrated the Conference App.

Patsy announced donation of Brent Wheel for silent auction for benefit of 50th anniversary fund. Asked Board to share information with members. Bids taken at NCECA booth. Board members should try to talk to 10 commercial/non-profit exhibitors and ask for feedback about conference experience.

4:30 Board Meeting in recess until after conference – Saturday.

6:00-8:00pm Gallery Expo Reception Convention Center Hall B3

NCECA Board Meeting – Houston Conference March 23, 2013

(Continued from pre-conference board meeting Tuesday afternoon.)

Held after open board meeting in conference center – approximately 3:00 p.m

Members in attendance: All new board members for 2013- Cindy Bracker, Maccabee Shelley, Dandee Pattee, Lee Burningham, Jay Lacouture, Mel Buchanan; continuing members Deb Bedwell, Keith Williams, Patsy Cox, Glenda Taylor, Kevin Ramler, Sam Chung, Paul Sacaridiz, Garth Johnson, Linda Ganstrom, Steve Hilton, Staff members Candice, Jacqueline, Dori, Marko, Kate, Helen, Josh

Patsy welcomed new board members Cindy Bracker as Communications Director, Dandee Patee as DAL, Maccabee Shelley as SDAL, Lee Burningham as continuing treasurer, Jay Lacouture as OSCL for Providence, Mel Buchanan as OSCL Milwaukee.

She also introduced staff members and their roles, gave thanks all around for a great conference.

Patsy asked Board to begin thinking strategically for future Programs, Exhibitions and Communications Directors. Since the bylaws amendments passed, these positions will be appointed through 2/3 board vote.

She outlined board expectations and will send the Guide to the Board document to board members shortly.

She reminded all of Board confidentiality and professionalism practices. All board decisions are presented as the unified voice of the board.

Please respond to all e-mail communications among board members within 2 or 3 days.

Board members are encouraged to set up a specific e-mail for NCECA business.

Each board member will be asked to complete a conflict of interest statement annually.

Jacqueline will update board contacts and distribute.

Everyone on the NCECA board participates in fundraising by making a "sacrificial" donation to the organization. 100% board donation is important for grant applications and publicity.

Next board meeting (dealing with programming) will be May 14-18 in Milwaukee. Theme is "Material World". Please bring ideas for Keynote, Randall, and programming. Each member will be asked to submit a report for May meeting.

Fall board meeting is Oct 23-26, 2013 in Providence.

Conference comments discussed included the following:

- Good comments about keynote and Randall sessions
- Need for better signage in front of exhibitions
- Discussion of wrist tags/name tags
- Maps & exhibitions linked on the app
- Entrance/exit to vendors to reduce congestion
- Everyone seemed to like the app
- Positive reaction to the Process room, need longer time slots and better sound, maybe an elevated stage

Budget will be presented at the spring board meeting. Directors responsible for budget lines need to get numbers prepared by mid-April

Cindy moved adjournment of the meeting, Deb seconded. Approved.