

**February 21, 2023  
Full NCECA Board  
Zoom**

In attendance: NCECA Board members Rhonda Willers (President), Alex Hibbitt, Pete Pinnell, Chanda Zea, Ife Williams, Heidi McKenzie, PJ Anderson, Michelle Castro, Cal Cullen, Rick Rogers, MaPó Kinnord, Pam Kravetz, Dina Perlasca, Stacy Larson, Jeff Vick, Simon Levin, ex-officio board members Adam Chau and Shoji Satake, NCECA Staff Helen Anderson, Executive Director Josh Green

Absent: Brett Binford

5.05PM EST meeting called to order by NCECA President Rhonda Willers

**Announcements**

Board Reports Due: Friday, March 3 to Alex  
Welcome Stacy Larson, SDAL 2022-2024 (Rhonda)

Chanda let the group know that she will be stepping down from the board after the conference in March. Her recommendation to the board is that Programming should be a paid staff position, given the increasing size and complexity of the conference and other events. Rhonda, the board and staff thanked Chanda for all her work and dedication through an incredibly hard period of time through the pandemic and shifts in conference modalities and also for her work on new programming rubrics and processes that forefront NCECA's mission, vision and goals, particularly in relation to Diversity, Equity and Inclusion.

**Business**

Ife gave an update of the board nominations process, in particular the nominations for Director at Large and Student Director at Large. She has been in contact with several interested candidates for both positions. The timeline for the member elections will shift to after the conference.

**1. Board Nominations & Vote**

The board entered executive session (moved by Ife, seconded by Rick)

The board unanimously passed the **motion**: To approve the nomination of Antra Sinha as the 2-year On Site Conference Liaison for the 2025 conference. (Moved by Rick, seconded by Simon. 14 votes in favor)

The board unanimously passed the **Motion**: To approve the nomination of Horacio Rodriguez as the 1-year On Site Conference Liaison for the 2025 conference. (Moved by Rick, seconded by lfe. 15 votes in favor.)

The board unanimously passed the **Motion**: To approve the nomination of Patsy Cox as Board Steward for the 2024-2026 term. Moved by Alex, seconded by Heidi. 15 votes in favor

*(Each board member below stepped out of the meeting during the vote to allow for discussion.)*

The board unanimously passed the **Motion**: To approve the nomination of lfe Williams as Programs Director for the 2024–2027 term. (With a one-year mentee period from 2023-2024). (Moved by Alex, seconded by PJ.15 votes in favor)

The board unanimously passed the **Motion**: To approve the continuance of Alex Hibbitt as Board Secretary for the 2023-2026 term. (Moved by Rick, and seconded by Michelle.15 votes in favor)

The board unanimously passed the **Motion**: To approve the continuance of MaPó Kinnord as Governance, Advocacy and Policy Director for the 2024-2027 term. (Moved by Michelle, seconded by Rick.15 votes in favor)

The board unanimously passed the **Motion**: To approve the continuance of Heidi McKenzie as Collaboration and Engagement Director for the 2024-2027 term. (Moved by Rick, seconded by MaPó.15 votes in favor)

The board came out of executive session, (moved by lfe, seconded by Rick)

## **0. Review of financial and conference registration numbers (Josh & Helen)**

Helen gave an overview of the Balance sheet. There is around \$3,500,000 in current assets. With \$333,000 dollars in the Morgan Stanley account, mainly from registrations. Awards payable carried from last year show up on the balance sheet. There is around \$127,000 in deferred revenue, left over from Richmond cancellation that we hope to use up as those folks register for Cincinnati or Richmond conferences.

Funds – After some volatility last year, there was a \$191,000 gain in January, with a balance in the Morgan Stanley portfolio of \$3,170,201 and current net income of \$397,880.

The Income statement shows operating results, revenue and expenses. Helen has laid out the year to date, in comparison with last years to date, the annual budget plus the year of the Minneapolis conference for comparison's sake. Revenue is up, and donations were up, we received over \$30,000 in the month of December. Conference expenses are lower than last year at this time (as hybrid costs were higher), but the expenses are increased in program general because we hired 3 employees. The Investment gain/loss looks healthy right now. Things will shift in the next few weeks as we pay out honoraria and other payments. Rick thanked Helen and Josh saying the numbers are remarkable and we are really in good shape for this year. Josh added that the annual appeal shift to social media has increased the number of small donations and more folks are reaching out about planned giving. Non profits and

vendors have returned to the conference, and it is great to see so many booths occupied. The Collectors' tour has 25 participants. Josh points out that we are probably about a 1000 behind the registration YTD for 2019, and this may be because we did not have the early bird registration this year. Exhibitions revenue has been quite repressed partly because after the 2019 conference, application to exhibitions is now a membership benefit.

There was discussion of the recent train spillage of toxic materials in East Palestine Ohio, and how that might impact the conference and attendees due to health concerns. Josh has been getting updates from the health authorities in Cincinnati, and will continue to monitor the situation.

### **3. Urgent needs (conference, staff support, volunteer roles) (Josh)**

Josh reminded everyone to sign up for some conference coverage and discussed other personnel needs for the conference.

### **4. Review of conference roles and duties (Rhonda)**

Rhonda gave an overview of board member duties and roles during the conference and drew the board's attention to the sign-up document, and in particular the sign up for the help desk to assist NCECA staff. The community lounge will have phone chargers, comfy chairs and some games, and board members will welcome and host members for informal downtime. Pam and Cal have everything in place and feel like there is a good vibe already around the conference. There has been some great media coverage. MaPó encouraged everyone to share info about the student portfolio reviews with as many young people as possible.

Rhonda thanked everyone for their dedication and hard work.

6.32 PM EST meeting adjourned by NCECA President Rhonda Willers.